

**Proposed Schedule: June 8, 2025 Annual Meeting (June 1 BOT Information Meeting)  
Communications eBlasts and Documents**

Annual Meeting Page on Website: <https://uusd.org/about-us/member-documents/annual-meeting/>

eBlast 1 Link: TBD

eBlast 2 Link: TBD

<b>Date of Email</b>	<b>Date to Communications @uusd.org</b>	<b>From</b>	<b>Document</b>	<b>Post on the Website</b>	<b>Password Protect (By Communications)</b>
<b>Wednesday, May 7 eBlast # 1 Members &amp; Staff only</b>	<b>By Friday, May 2</b>	<b>Board</b>	<b>Invitation to Members for the Annual Meeting (From Board President on UUSD Letterhead; attach to eBlast)</b>	<b>X</b>	
	<b>By Friday, May 2</b>	<b>Board</b>	<b>Annual Meeting Agenda (On UUSD Letterhead; link included in eBlast)</b>	<b>X</b>	
	<b>By Friday, May 2</b>	<b>LDC Photo Team</b>	<b>Self-Nomination Information for BOT and LDC Candidates with Photographs (included in eBlast); Invitation to Candidates Forum</b>	<b>X</b>	<b>X</b>
	<b>By Friday, May 2</b>	<b>Board</b>	<b>Information on the June 2 Board Information Session included in eBlast</b>	<b>X</b>	
			<b>INFORMATION ON ANY MOTIONS</b>		
	<b>By Friday, May 2</b>	<b>Board</b>	<b>Motion 1: Minutes of the June 2024 Annual Meeting (On Letterhead; link included in eBlast)</b>	<b>X</b>	
	<b>By Sunday, May 4</b>	<b>Board</b>	<b>Motion 2: FY 26 Operating and Capital Budgets (link included in eBlast)</b>	<b>X</b>	<b>X</b>
	<b>By Friday, May 2 RECEIVED</b>	<b>Board /S&amp;EJ</b>	<b>Motion 3: Revised Resolution of Conscience (link included in eBlast)</b>	<b>X</b>	
	<b>By Friday, May 2</b>		<b>Motion: Any other motions the congregation will vote on (link included in eBlast)</b>	<b>X</b>	
	<b>By Friday, May 2</b>	<b>Board</b>	<b>Absentee Ballot (with directions for voting; link included in eBlast)</b>	<b>X</b>	<b>X</b>

E-MAIL DATE	Date to <a href="mailto:Communications@uusd.org">Communications@uusd.org</a>	From	DOCUMENT	POST ON WEBSITE	Password Protected
Friday, May 23 eBlast #2 Members & Staff only	By Friday, May 16	Board	Letter from BOT President with Information on Annual Reports, Annual Meeting information, Information Session date, voting instructions, and absentee ballots with due date Current UUSD Organization Chart (link) Absentee Ballot link List of Annual Reports of UUSD Committees and Staff (links) Information about the Candidates Forum with Zoom link	X	
	By Friday, May 16 Earlier if Communications will need to copy edit/format)	Board VP	Consolidated Church Council Reports with cover letter from Board VP	X	
	By Friday, May 16	LDC	LDC Report	X	
	By Friday, May 16	Board President	Annual Report	X	
	By Friday, May 16	Director of Music Ministries	Staff Annual Report	X	
	By Friday, May 16	CFE Director	Staff Annual Report	X	
	By Friday, May 16	Minister	Staff Annual Report	X	
	By Friday, May 16	Administrator	Staff Annual Report	X	
	By Friday, May 16	Affiliated Community Minister	Annual Report	x	

(Aela Mass, Communications, 3/27/25)