

## Leadership Development Committee (LDC) Member Description

**Title:** Leadership Development Committee Member

**Accountable to:** Congregation

**Term:** Elected by the Congregation for a two-year term

### **Major Duties Include:**

1. Participates in preparing the ballots and nominating qualified candidates to serve on the Board of Trustees and the Leadership Development Committee through the self-nomination process. (Bylaws: 6.1; 9.1; 9.2)
2. Participates in providing the Board of Trustees and/or committee chairs with potential committee members and/or others interested in volunteer positions. (Bylaws: 9.1(3))
3. Helps coordinate learning activities to help identify and prepare members for leadership positions within UUSD. (Bylaws: 9.1(4))
4. In consultation with the Minister, participates in using objective and subjective measures to identify, encourage, and nurture current and potential leaders. (Bylaws: 9.2)
5. Participates in establishing, promoting, monitoring, and achieving LDC's short- and long-term objectives and goals.
6. Participates in developing an annual budget to carry out LDC responsibilities. 7. Is committed to developing and supporting diverse and inclusive volunteers and leaders to accomplish UUSD's vision and mission.
8. Helps identify leadership development resources and best practices.

**Key Relationships:** LDC members interface with the Church Council, Committees, Board President and Trustees, Minister and staff, and the congregation.

**Desired Qualifications:** Knowledge of UUSD's mission, vision, strategic plan, and policies. Understanding of UUSD's governance structure and leadership requirements, including the Board of Trustees and committees. Prior participation in leadership development activities including recruitment and coaching, and/or governance in a non-profit or other setting highly desirable. Ability to honor and respect confidentiality and to work cooperatively and with integrity with others.

**Time Commitments:** Approximately 5 hours per month with additional time as needs require. Time commitment includes adequate preparation for and attendance at one LDC meeting per month, individual work on LDC actions, and participation in leadership-related training.

**Approved by LDC on January 22, 2025**