



**Unitarian Universalists of Southern Delaware
Board of Trustees Planning Meeting
January 14, 2024**

In attendance: Paul Barnette, Donna Davis, Carol Huckabee, Beth Law, Linda Marsden, Jane Miller, Richard Wheeler, Rev. Heather Rion Starr
Guests: Kent Sprunger, Dar Sellers

Check In and Chalice Lighting (Richard)

- I. Call to Order- Paul Barnette called the meeting to order at 10:09 am.
- II. Approve Agenda- A motion to approve the agenda was made by Beth Law and seconded by Carol Huckabee. The vote was unanimous to approve.
- III. Items for Action:
 - a. Review/Approve December 10 Planning/Business Meeting Minutes- A motion to approve the minutes was made by Linda Marsden and seconded by Carol Huckabee. The vote was unanimous to approve.
 - b. Review/Approve 2nd Quarter Financial Documents - Kent: A motion to approve the 2nd Quarter Financial documents was made by Beth Law and seconded by Carol Huckabee. The vote was unanimous to approve.
 - c. Review & Affirm Minister's Housing Allowance for CY2025 - Richard: A motion to approve the minister's housing allowance of \$60,000 for calendar year 2025 was made by Richard Wheeler and seconded by Linda Marsden. The vote was unanimous to approve.
- IV. Items for Discussion:
 - a. Operational Aspects of the Stewardship Ministry Team (SMT) & Facilities Task Force (FTF) - Richard/Paul: How these committees fit into the framework of UUSD was discussed. Donna will be the Board liaison for the FTF and Carol for the SMT through the rest of this fiscal year.
 - b. Board Accomplishments for FY26 Pledge Brochure - All: Worked on the Searching for the Future goals (creation of SMT and FTF); improved UUSD's financial management; worked on managing UUSD's growth; instituted coffee and conversation with the Board; ensured UUSD's steadiness and continuity; increased UUSD's visibility and contributions in the wider community. Beth will send the list of accomplishments to the Pledge Committee. We discussed who should give testimonials at the March Sunday services: Linda Lewis (last Sunday), Paul Barnette (first Sunday), parents, a newer member, a longer time member. Rev. Heather will give a list of names to the Pledge Committee for consideration.

- c. Possible Expansion of CFE Space - Rev. Heather: We need space not just for CFE but for adult programs and meetings. Rev. Heather priced out a 30' yurt that would be a beautiful and useful space. She will give this information to the FTF so they can look into options and come to the Board with their recommendations.
 - d. Update on Pledge Drive Kickoff Chili Cook-Off (March 1) - All: UUSD Cares has agreed to take the lead on this.
 - e. Update on FUNdraising Committee/2025 Auction - Paul: Peg Hughes has stepped down as Fundraising co-chair due to health reasons. Adam Edelman-Firestone, Barb Barnette and Kris Acker have agreed to co-chair the auction. Beth will contact them regarding proposed dates for the kickoff potluck and the start of the bidding. Jane, Gwen, and Beth are available to assist.
 - f. Co-Treasurer Succession - Paul: Richard comes off the Board June 30, 2025. Richard and Kent plan to stay on as non-voting financial officers through June 30, 2026. They have asked LDC to identify replacement candidates that can shadow the current treasurers for at least 3 months.
 - g. Rescheduling January Business Meeting - Paul: The fourth meeting is scheduled for January 22nd, which is in 8 days. We decided to move it to the 29th.
 - h. "Coffee and Conversation with the Board" - Paul: this Sunday, January 19th at 11:15 am in the sanctuary with any Board members available.
- V. The meeting was adjourned at 12:00 pm.

Next Board Business Meeting: Wednesday, January 29th at 3:30 pm (Zoom).

Respectfully submitted-

Beth Law

BOT Secretary