



**Unitarian Universalists of Southern Delaware
Board of Trustees Planning Meeting
November 12, 2024**

In attendance: Donna Davis, Carol Huckabee, Beth Law, Linda Marsden, Jane Miller, Richard Wheeler, Rev. Heather Rion Starr
Guests: Ruth Lamothe, Mike Burns, Linda DeFeo, Kent Sprunger, Ellen Loewy

Check In and Chalice Lighting

- I. Call to Order- Linda Marsden called the meeting to order at 10:15 am.
- II. Approve Agenda- A motion to approve the agenda was made by Beth Law and seconded by Carol Huckabee. The vote was unanimous to approve.
- III. Items for Action:
 - a. Review/Approve October 23 Business Meeting Minutes- A motion to approve the minutes was made by Jane Miller and seconded by Carol Huckabee. The vote was unanimous to approve.
- IV. Items for Discussion:
 - a. Update from Safer Congregation Committee - Co-Chairs Ruth Lamothe/Mike Burns: Mike Burns introduced himself and shared his background. A list of the committee's current and ongoing tasks was presented (document in meeting folder). External camera monitoring and secure access for choir on Wednesday evenings were discussed. A turning lane on Route 9 was added to the list. A quarterly or monthly article in the Beacon will be coming.
 - b. Continued Staffing of Facilities Task Force & Stewardship Ministry Team - All: We have 6 confirmed members for the Facilities Task Force (target is 5-7); Donna will send an email to the group and get the committee going. Heather will reach out to parents at the upcoming family covenant group meeting to see if any parents would like to join the committee. We have 4 confirmed members for the Stewardship Ministry Team (target is 4-5); Jane will reach out to the group and get the committee going.
 - c. Searching for the Future Strategic Plan - All: The Board is working towards its goals (creating the two committees above and setting up 3rd Sunday of the month meetup with Board members after service). Carol will mention to committee chairs at this Friday's Church Council meeting that they should be working toward their goals as well.
 - d. Preliminary Info on Craft Fair: \$10,585 raised, a great outcome. Biggest day was Thursday. A huge thank you to the Fundraising committee.
 - e. Discussion of how to support All-Congregation Events and Gatherings, and who can oversee them. These events are a lot of work and we're always looking for more help. ET will explore working with UUSD Cares re set up and take down of all congregational events.
- V. The meeting was adjourned at 11:33 am.

Next Board Planning/Business Meeting: Tuesday, December 10th at 10:00 am (in person/hybrid).

Respectfully submitted-

Beth Law

BOT Secretary