



**Unitarian Universalists of Southern Delaware
Board of Trustees
October 23, 2024 Business Meeting Minutes**

On-Line Attendance: Paul Barnette, Donna Davis, Carol Huckabee, Beth Law, Linda Marsden, Jane Miller, Richard Wheeler, Rev. Heather Rion Starr
Guests in Attendance: Kent Sprunger, Ellen Loewy, Judy Hayes

- I. The meeting was called to order by Linda Marsden at 3:42 pm.
- II. Approve Agenda - Beth Law made a motion to approve the proposed agenda as amended, with Donna Davis seconding the motion. The BOT vote was unanimous to approve.
- III. Items for Action
 - a. Review/Approve October 8 Planning Meeting Minutes - Richard Wheeler made a motion to approve the minutes, with Jane Miller seconding the motion. The BOT vote was unanimous to approve.
 - b. Review/Approve Quarterly Financial Documents - Kent: Kent presented the Q1 FY2025 Treasurer report. Linda Marsden made a motion to approve the financial report, with Beth Law seconding the motion. The BOT vote was unanimous to approve.
- IV. Items for Discussion
 - a. BOT Meeting Schedule for November/December - All: We will meet once in both November and December. There will be a Planning/Business meeting on November 12th and December 10th, 10 am - noon. The BOT vote was unanimous to approve the schedule.
 - b. Continued Staffing of Facilities Task Force & Stewardship Ministry Team - All: Jake Carney agreed to serve on the Stewardship Ministry Team and Gary Schmidt agreed to serve on the Facilities Task Force. We have four definite members and one possible member for the Facilities Task Force (looking for 5-7), three definite members and two possible members for the Stewardship Ministry Team (looking for 4-5). We will contact a few more people for each committee. Goal is to get these committees up and running before the end of the year.
 - c. Communication of Committee Changes - Rev. Heather: Sandy needs to be informed of committee membership and/or calendar changes so she can keep Breeze and the calendar current.
 - d. Board-Specific Survey Questions (30, 31, and 32) - All: Rev. Heather suggested we offer a chance to talk to a few board members in the foyer after service once a month. The Board is in favor of doing this. We will have a coffee hour chat with

Board members the third Sunday of the month starting in January. We will continue with weekly Sunday Board Reps for now.

- V. The meeting was adjourned at 5:09 pm and moved to Executive Session.

Next Board Planning/Business Meeting: 10 am Tuesday, November 12, 2024 (In Person/Hybrid).

Respectfully submitted,

Beth Law
Secretary