



**Unitarian Universalists of Southern Delaware
Board of Trustees Planning Meeting
September 10, 2024**

In attendance: Paul Barnette, Donna Davis, Carol Huckabee, Beth Law, Linda Marsden, Jane Miller, Richard Wheeler, Rev. Heather

Rion Starr

Guests: Ellen Lytton, Don Peterson, Kent Sprunger

Check In and Chalice Lighting

- I. Call to Order- Paul Barnette called the meeting to order at 10:27 am.
- II. Approve Agenda- A motion to approve with revision was made by Richard Wheeler and seconded by Donna Davis. The vote was unanimous to approve.
- III. Items for Action:
 - a. Review/Approve August 28 Business Meeting Minutes- A motion to approve was made by Carol Huckabee and seconded by Richard Wheeler. The vote was unanimous to approve.
 - b. Update/Approve Revised Charge for Facilities Task Force - Donna/Linda: Changes - members should be appointed to the task force; no term limits on service; can be a leader but not a currently serving board member. A motion to accept the Facilities Task Force charge was made by Beth Law and seconded by Richard Wheeler. The vote was unanimous to approve.
 - c. Approve Charge for Stewardship Ministry Team - Carol/Jane: Removed the two year term for serving - members will serve for a minimum of two years; made some minor changes to the wording; asked for a definition of stewardship to be added. Carol and Jane will incorporate the suggested revisions and bring the revised version to the next meeting. Vote on approval postponed to our next meeting.
 - d. Proposed Congregational Study Action Issue - Rev. Heather reporting for Susan Goekler: Susan has created a study action issue for responsible speech that she wants to submit to the UUA Commission on Social Witness (deadline is October 1st). The vote to support the submission of this study action issue to the UUA Commission on Social Witness was unanimous.
- IV. Items for Discussion:
 - a. Rental/Usage Policy Update - Don Peterson: ET will be working on this at their meeting tomorrow so this item will be tabled for now. ET will present to the Board at a later date.
 - b. Order of Service Update - Rev. Heather: Rev. Heather proposed that the principles be removed and more useful information be put in that space (how to contact Heather Hamilton, availability of nursery child care, UUA website url, availability of brochures in foyer, filling out the visitor form). Rev. Heather and the Worship Committee will revise the Order of Service.

- c. Update on Property Management Committee - Paul: Ken Loewy has agreed to co-chair the committee.
 - d. Ministerial Evaluation Process Update - Rev. Heather: Dates on the Ministerial Evaluation Process document were updated.
- V. The meeting was adjourned at 11:39 am.

Next Board Business Meeting: Wednesday, September 25th at 3:30 pm.

Respectfully submitted-

Beth Law

BOT Secretary