



**Unitarian Universalists of Southern Delaware
Board of Trustees Planning Meeting
August 13, 2024**

In attendance: Paul Barnette, Donna Davis, Carol Huckabee, Beth Law, Linda Marsden, Jane Miller, Kent Sprunger, Richard Wheeler, Rev. Heather Rion Starr
Guests: Ellen Lytton, Gary Schmidt, Peg Hughes, Cheri Garnet

Check In and Chalice Lighting

- I. Call to Order- Paul Barnette called the meeting to order at 10:13 am.
- II. Approve Agenda- A motion to approve with revision was made by Beth Law and seconded by Linda Marsden. The vote was unanimous to approve.
- III. Items for Action:
 - a. Review/Approve July 24 Planning/Business Meeting Minutes- A motion to approve was made by Jane Miller and seconded by Carol Huckabee. The vote was unanimous to approve.
- IV. Items for Discussion:
 - a. Presentation by Peg Hughes, Chair of Fundraising Committee - Peg presented a proposed UUSD Fundraising Committee budget and fundraising ideas: gold sale, women's music concert, yard sale, winery tasting, craft table at Camp Rehoboth Women's Fest, cookbook, film festival revenue, large item sales online. Holding events at the church will increase our visibility, provide income from outside church members, and lead to new members. The downside is we would need more volunteers and there will be wear and tear on the building. We are looking for someone to chair the auction.
 - b. Roofing Contracts - Gary Schmidt: There is a roof leak in the foyer. Two sections adjacent to the original building and the shed roof need to be replaced. We have 2 bids, Coastal Home Roofing (CertainTeed) for \$21K and VS Roofing (GAF) for \$19K. The sanctuary roof is GAF. This will come out of the Building Reserve (Whaylend) Fund. Property Management recommends going with the CertainTeed material. It will match the partial reroofing done in 2019 so the whole expanse will be consistent. The sanctuary roof was installed in 2015. It is covered with solar panels which extends the life of the roof. Richard Wheeler reported that the Contracts Team had reviewed the two proposals and PMC analysis. The team recommends the acceptance of PMC's recommendation. A motion was made by Richard Wheeler to accept Property Management's recommendation to award the roofing replacement contract to Coastal Home Roofing and seconded by Linda Marsden. The vote was unanimous.
 - c. Signing of Board Covenants
- V. The meeting was adjourned at 10:57 am and moved to Executive Session.

Next Board Business Meeting: Wednesday, August 28th at 3:30 pm.

Respectfully submitted-

Beth Law

BOT Secretary