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**Unitarian Universalists of Southern Delaware**

**Board of Trustees May 22, 2024 Planning/Business Meeting**

In attendance by Zoom: Paul Barnette, Jane Miller, Linda Marsden, Richard Wheeler, Kent Sprunger, Beth Law, Carol Huckabee, Rev. Heather Rion Starr, Guests: Donna Davis, Don Peterson

Check-in and Chalice Lighting

1. Call to Order- Paul Barnette called the meeting to order at 3:36 PM.
2. Approve Agenda- There were no additions to the agenda.
3. Items for Action-
   1. Review/Approve April 24 Business Meeting Minutes- A motion was made by Beth Law to approve the minutes, with Linda Marsden seconding the motion. The vote was unanimous to approve as written.
   2. Review/Approve April Month End Financial Documents – Kent Sprunger presented the end of month April 2024 financials. For the fiscal year to date, we are at +$62,358. May 2024 will show increased income with the auction income of approximately $12,000 in credit card sales and $1,500 in matching funds. The financial reports are self-explanatory. Also discussed were the results of the FY 25 pledge campaign, as of April 15, 2024. A total of $369,327 was achieved from 153 pledges with 179 members and 34 friends/staff participating in the campaign, for a total of 92% of the target. The overall pledge mean was $2,413 and the median was $1,500. There were 28 new pledging units for FY 25. A motion was made to approve the reports by Beth Law, with Linda Marsden seconding the motion. The BOT vote was unanimous.
4. Items for Discussion-
   1. Alternate Delegate to GA – Paul Barnette advised that Gwen Johnson was recommended to replace Gary Schmidt as a delegate to GA. Gwen will be asked if she wishes to participate.
   2. Kitchen Cleanup 5/26 – Paul Barnette reminded the BOT that Sunday, May 26th, 2024 was the BOT’s turn for kitchen clean-up.
   3. Policies & Procedures – Mac Goekler has asked the BOT what his team should be focusing on; Paul Barnette stated that the team should come to a BOT meeting to discuss further. Rev. Heather recommended that the 2015 Policy manual be reviewed to determine what needs to be updated, i.e. the disruptive behavior policy. The 2015 Policy manual will not be thrown out, but instead called a “Policy Library”. The team may also want to review policy manuals from other congregations of our size. (Action: Paul).
   4. Preparation for Information Meeting – Richard Wheeler presented draft Power

Point slides in preparation for the June 2, 2024 Congregational Information meeting. Several minor changes were made to the slides. Susan Goekler is trying to find volunteers to run the AV equipment for the meeting.

1. The meeting was adjourned at 5:10 PM.

Executive Session

Next Board Planning Meeting, June 11, 2024 (In-Person/Hybrid)

Respectfully submitted,

Jane A. Miller

BOT Secretary