



**Unitarian Universalists of Southern Delaware
March 12, 2024 Planning Meeting Minutes
Board of Trustees**

Attendees in person: Richard Wheeler, Kent Sprunger, Linda Marsden, Beth Law, Sue Brown, Alleane Taylor, Linda DeFeo, Rev. Heather Rion Starr, Carol Huckabee, Paul Barnett

Attendee by Zoom: Donna Davis

Check-In and Chalice Lighting

- I. Call to Order- Paul Barnette called the meeting to order at 10:09 AM.
- II. Approve Agenda- A motion was made to approve the agenda by Beth Law and seconded by Carol Huckabee. The BOT vote was unanimous to approve.
- III. Items for Action
 - a. Review/Approve February 28 Business Meeting Minutes- One typo was corrected. A motion was made to approve the minutes by Richard Wheeler, with Linda Marsden seconding the motion. The BOT vote was unanimous to approve.
 - b. Review/Approve February Month End Financial Documents – Kent Sprunger provided EOM February 2024 financial reports. The reports are self-explanatory. Additional information: Pledge - we are at 54% (\$216K of \$403K) of our goal. 72 units have pledged. Kent will break out single household and joint household pledge data. A motion was made to approve the reports by Carol Huckabee, with Beth Law seconding the motion. The BOT vote was unanimous to approve.
- IV. Items for Discussion
 - a. Planning for Annual Congregational Meeting - Sue Brown & Alleane Taylor
 1. Meeting is planned for June 9th, informational session on June 2nd.
 2. Linda Marsden is collecting the individual committee reports and will get them to Alleane by May 1st.

3. The proposed Communications deadlines for information to be sent to the committee and when eBlasts will be going out were reviewed.

4. Absentee ballots will count towards the quorum this year. They will need to be received at least a few days before the meeting.

5. Clarification needed as to who will create the electronic ballot and when it will go out.

6. Sue asked Paul to check with S&EJ committee to see if they have any other motions.

7. Breeze and Mail Chimp will be force synched by Kent to make sure our membership list is up to date. Sandy will have to check with Barb Barnette to make sure we have the latest members on the list. (You have to be a member for 30 days to be eligible to vote.)

8. Richard will coordinate with Sue Goekler on having the AV running during the meeting.

9. Donna said we have 3 self nominations for the Board and a 4th person interested. There is one person who has self nominated for the Leadership Development Committee.

b. Congregational Size Profiles Chart

1. Rev. Heather wanted to share this chart with us. She finds the staffing levels most interesting. We are between a B and C size profile and wants us to think about what is the right structure and staffing for us.

2. Our congregation has a large mortgage which many congregations don't. A few congregations have endowments, which we don't.

3. Kent pulled the financial data from the UUA website that we've submitted since 2008. We are a growing congregation. Our budget is in line with congregations similar to ours but we are an outlier with the size of our debt (our mortgage). The debt is partly because we are a young congregation- older congregations have paid off their mortgage.

V. The meeting was adjourned at 11:35 AM.

Executive Session

Respectfully submitted,
Beth Law
Board Trustee

Next Board Business Meeting March 27, 2024 (via Zoom)