

Executive Team monthly BOT Report

November 2023

Property and Maintenance spreadsheet reviewed and PMC chair (Gary) agreed to begin transfer of documents to the PMC Google shared drive.

Sunday information table request form was developed and placed on the UUSD Documents shared drive. Presented to the Church Council. LDC took ownership of signing up Committees (at their request) for Sundays in 2024.

Electronic sign information was presented to the BOT and approval received to begin the first step of submitting a Service Level Evaluation Form to Sussex County's Planning and Zoning. Their response is expected in 2-4 weeks.

Google workspace labs were scheduled for November and December.

Rental committee "right of refusal" language developed. Space use will come under the Executive Team for approval. Rentals continue to be handled by PMC: Rentals (SubCommittee).

Outdoor message sign (marquee) was updated.

Facilities Pointperson position discussed (for FY25) and will be referred to the BOT.

Sanctuary entrance/exit/exterior door difficulties were discussed with the PMC chair. This has been referred to the Safety Committee for further evaluation.

On-site sorting through 4 boxes of (very) dated UUSD records, mostly financial receipts more than a decade old; several piles (over 50 lbs!) were taken to be shredded.