**UUSD BOT Planning Meeting Minutes-**

**June 13, 2023**

Attendees by Zoom- Paul Barnette, Laura Borsdorf, Beth Law, Linda Marsden, Jane Miller, Kent Sprunger, Richard Wheeler, Rev. Heather Rion Starr, Ruth Lamothe, Don Peterson

Check Ins

Reading

1. ***Call to Order***- Paul Barnette called the meeting to order at 10:08 am.
2. ***Approval Agenda***- A motion was made by Beth Law to approve the agenda, with Richard Wheeler seconding the motion. The vote was unanimous to approve the proposed agenda.
3. ***Items for Action:*** 
   1. Review/Approve the May 24, 2023 business meeting minutes- Linda Marsden moved that the minutes be adopted as written and Jane Miller seconded the motion. The vote was unanimous to approve the minutes.
4. ***Items for Discussion:***
   1. Safer Congregation Committee Update- Ruth Lamothe provided an update as follows:
      * The committee is discussing having a safety person at each end of the building during services- RE room and sanctuary. The BOT will be briefed as the plan continues to be developed.
      * Ruth participated in an online zoom meeting with Rev. Sunshine Wolf, Central East Region, on Saturday, June 10, 2023 to discuss numerous safety measures and issues. There have been reports of vandalism and protests across UU congregations (13 safety incidents in four months). Some of Rev. Heather’s colleagues have reported the vandalism/protests are related to signs and flags. There were 77 participants. There will be a five hour safety conference with Rev. Sunshine in the October timeframe.
      * The committee will be discussing the possibility of annual fire drills
      * The committee is looking into developing a relationship with the Lewes Police Department. It is unknown if they would have jurisdiction over our location.
      * Safety policies are living documents and ongoing. The committee will be discussing a ban on weapons on UUSD property.
      * Church Mutual needs information on playground cameras. Linda DiFeo and Linda Marsden will follow-up with the insurance company.
      * Safer congregation team consists of Adele Abrams, Debbie Knepp, Ken Loewy, Maria Castillo, Randy Davidson and Ruth Lamothe
      * Will the committee be involved in Covid and food safety policies? Ruth has this on her list of items to review.
      * Draft plans for a safety response team of first responders.
   2. “Searching for the Future” Weekend Update- Ellen Lytton and Jean Charles will brief on “Training The Trainers” at the next BOT business meeting. Jane Miller, Beth Law and Laura Borsdorf will coordinate all aspects of the weekend and work with Mark Ewert as necessary. Don Peterson can prepare a user-friendly registration form (link) through Google docs; also have a table set up for sign up after service. Need to get the word out shortly.

Friday evening, July 28th dinner at church. Catered or potluck? Ask Kris Acker, UUSD Cares chair, for assistance. Saturday, July 29th- bagels, fruit and coffee in the morning. Saturday lunch unknown at this time.

Questions: How many facilitators do we need? There will be multiple sessions of the same workshop throughout the building. How many attendees do we plan for? What output do we expect to get out of this weekend? Objectives?

Kent Sprunger asked if we can get an example from a prior engagement of the final output of the weekend to give us an idea of what to expect and make sure we focus appropriately. He stated that we need a list of questions to be discussed in workshops for sharing with participants prior to the event. This would allow participants to have time to think about the questions. Kent will send a list of questions and thoughts to Paul and the BOT, to coordinate with Mark Ewert.

* 1. May 2023 Executive Team Report to the BOT- The report is self- explanatory. Linda DiFeo has contacted DELDOT concerning the left turn lane into the church property. They have agreed to add signs, both east and west direction on Route 9 near our entrance, which will state something to the effect of “Watch for Turning Cars”.

Judy Hayes will be taking over for Jean Charles on the team.

* 1. 2023 Annual Congregational Meeting Recap- Paul Barnette stated that the meeting went very well and finished within an hour. The 55 slides of the year in review were a big hit with the congregation; everyone was focused on the presentation. Voting to begin the meeting, then continuing with the remainder of the agenda, allowed for time to count ballots. In future annual meetings, there will be a plan in place to conduct the meeting business while votes are being tallied.

Is Julie Keefer’s report to the congregation necessary? It is time-consuming for Julie to put the report together. Paul Barnette stated that he doesn’t feel it is necessary.

Should the annual meeting be the same day as Music Sunday? Could it be held on Flower Communion Sunday or coincide with the annual picnic? Rev. Heather will discuss further with Julie. To be continued.

Next Board Business Meeting, June 27, 2023 at 3:30 pm (Zoom)

Meeting adjourned at 11:16 am.

Respectfully submitted,

Jane Miller

BOT Secretary