**UUSD BOT Planning Meeting Minutes-**

February 14, 2023

Attendees: Paul Barnette, Laura Borsdorf, Jane Miller, Kent Sprunger, Rev. Heather Rion Starr, Beth Law, Linda Marsden, Ron Schaeffer, Dar Sellers (Ellen Loewy, Richard Wheeler, Pat Murdock, Mac Goekler, Marj Shannon via Zoom)

Check Ins

Chalice Lighting and Reading

1. ***Call to Order***- Paul Barnette called the meeting to order at 10:07 am.
2. ***Approval Agenda***- Paul Barnette proposed the agenda be adopted as presented. The vote was unanimous to approve the proposed agenda.
3. ***Items for Action:***
	1. Review/Approve January 24, 2023 planning meeting minutes. There was one change to the business meeting minutes- The vote was unanimous to approve the revised minutes.
	2. Review/Approve Director of Faith Exploration for Children & Youth job posting- Rev. Heather and Dar Sellers. Children’s Faith Education programs are currently two Sundays per month. There are 22 children enrolled, with four new families. The program is quickly growing, with only five or six children enrolled upon Rev. Heather’s arrival at UUSD. A part-time director is needed to manage the growing program.

The goal is to have someone selected for a half-time position by the end of this church year. The advertising for the position will begin shortly; lead time is necessary to get the word out. Advertising will include the UUA jobs board, LREDA- Liberal Religious Education Association website, along with local postings.

A motion was made by Laura to approve the advertising of the position, with a second by Jane. The vote was unanimous to approve advertising of the half-time DFE for Children & Youth position.

1. ***Items for Discussion:***
	1. Phase I Budget Process- FY 24- Richard reviewed the draft Phase I budget of $3XXXXX. The majority of increased costs for FY 24 are related to personnel, with proposed committee budgets remaining the same as the current fiscal year. A large portion of proposed personnel cost are for the half-time DFE position.

There is a potential for 142 pledge units, with a possibility of 19 new units. The average pledge is $2,442, and median of $1,200. The average is skewed by the median of larger donors.

Phase II of the budget will be completed once the pledge drive is finished.

A motion to accept the proposed budget was made by Richard, with a second by Beth. The vote was unanimous to approve.

* 1. Expansion Planning Committee (EPC) Next Steps- Paul advised that the EPC co-chairs resigned, so the committee will be moved to inactive. The EPC is a committee of the board.
	2. Additional agenda item- Paul will ask Mark Ewert for a phase II cost proposal for Visioning.

Next BOT business meeting scheduled for March 1st at 3:30 pm via zoom. am

Meeting adjourned at 12:21 pm.

Respectfully Submitted- Jane Miller, BOT Secretary