**UUSD BOT Planning Meeting Minutes-**

January 10, 2023

Attendees: Paul Barnette, Laura Borsdorf, Beth Law, Linda Marsden, Jane Miller, Kent Sprunger, Richard Wheeler, Rev. Heather Rion Starr , Ruth Lamothe, Tony Codella (Marj Shannon, Carol Huckabee, Ellen Lytton, Ron Schaeffer via Zoom)

Check Ins

Chalice Lighting and Reading

1. ***Call to Order***- Paul Barnette called the meeting to order at 10:09 am.
2. ***Approval Agenda***- Paul Barnette proposed the agenda be adopted as presented. The vote was unanimous to approve the proposed agenda.
3. ***Items for Action:***
	1. Review/Approve December 13, 2022 business meeting minutes- The vote was unanimous to approve the minutes.
	2. Safer congregation committee charge- Ruth Lamothe presented the revised draft charge for the proposed Safer Congregation Committee, with recommended changes made by the BOT from the December 2022 business meeting. A motion was made by Laura Borsdorf to approve, and seconded by Beth Law. The BOT vote was unanimous to approve. The committee’s charge will be placed on the website.
	3. Safer congregation committee requested BOT approval to solicit quotes for new alarm system- Tony Codella requested BOT approval to solicit Request for Quotes (RFQ’s) from alarm system companies that may exceed $7,500. No active monitoring of the property is being proposed. Tony has been working with the Contracts Review Team. A motion was made to proceed with RFQ’s, IAW Contracts team protocols, by Richard Wheeler, and seconded by Laura Borsdorf. The BOT unanimously approved the motion.

Additionally, a request was made by Laura Borsdorf to have the Safer Congregation committee take over responsibility from BOT members for securing the church after Sunday services. This request will be presented to the committee at their next meeting.

* 1. Social & Environmental Justice (S&EJ) committee contribution to outside organization- Susan and Mac Goekler discussed the possibility of adding a line item to the annual budget for a contribution to SDARJ, in lieu of Share the Plate.

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It was discussed that the S&EJ fund (formerly the Roy Parks fund) was established to support external organizations, along with monthly Share the Plate offerings. The annual operating budget is for the running of the church. No contributions will be made from the operating budget, with the exception of UUDAN. A motion was made by Linda Marsden to add UUDAN to the budget, with Kent Sprunger seconding the motion. The BOT unanimously voted to add UUDAN to the budget. Susan Goekler will get Richard Wheeler a dollar amount.

1. ***Items for Discussion:***
	1. Discussion of “Next Steps Weekend” Report- The BOT is still reflecting on the Phase I report from Mark Ewert, and will engage the Expansion Committee in the next steps. The BOT is exploring moving on to Phase II, “Searching for the Future”. Paul Barnette and Linda Marsden will prepare a preamble for the next Church Council to provide more information to committee chairs. Paul will be contacting Mark Ewert concerning costs related to the next phase. Any questions related to the Phase I report will be requested to be put in writing to the BOT.
	2. Recap of Joint LDC/BOT meeting held on December 15, 2022- Ellen Loewy will be coming off of LDC but will continue to work with Mac Goekler and Paul Barnette on the bylaws. It was recommended that portions of the revised bylaws should be presented to the congregation, in lieu of waiting until completion of all bylaws. There should be a May deadline to have materials ready for the June annual meeting.

It was agreed that the self-nomination process should remain. LDC will vet all who express interest in running for the BOT.

* 1. ET report to the BOT for November 2022- Additional reserved seats have been added for latecomers. Also, expand reserved seating to include leaving aisle seats open by encouraging those in attendance to move to the center of seating.
	2. Latest revision to the UUSD Congregation chart- Kent Sprunger discussed the latest chart, dated 12-14-2022. Changes to the chart include adding the Safer Congregation Committee, and removing the EarthCare team since it has been formally dissolved.
	3. Final update on Jean Charles Service Sunday- January 29th-
		+ 1. Rick Welk- Welcome/announcements/business of service
			2. Richard Wheeler- Opening words/joys and concerns/ prayer & meditation
			3. Jane Miller- Invite the offering
			4. Paul Barnette- Reflection & chalice lighting
			5. Laura Borsdorf- Benediction
			6. Kent Sprunger- music with Julie Keefer and choir

Next BOT business meeting scheduled for January 25, 2023 at 3:30 pm via Zoom -

Meeting adjourned at 12:10 pm.

Respectfully Submitted-

Jane Miller, BOT Secretary