



UUSD BOT Business Meeting Minutes November 22, 2022

Attending:

Paul Barnette
Laura Borsdorf
Chris Leslie
Ellen Lytton, ET
Linda Marsden
Jane Miller
Don Peterson, ET
Rev. Heather Rion Starr
Kent Sprunger
Richard Wheeler

Check Ins

Chalice Lighting and Reading

I. Call to Order

II. Approve Agenda

Paul Barnette proposed the agenda be adopted as presented. Chris Leslie moved the proposed agenda be approved. Jane Miller 2nd the motion. The vote was unanimous to approve the proposed agenda.

III. Items For Action

- a. Review and Approve Minutes from UUSD BOT meeting dated 11/8/22.

Laura Borsdorf moved that the minutes be adopted as written. Richard Wheeler 2nd the motion. The vote was unanimous to adopt the 11/8/22 BOT Planning Meeting minutes as written.

b. Review and Approve Month End UUSD financial documents for October

Kent led the BOT's review of October's financial documents. Kent clarified when asked that since the Schmidt loan has been paid off, the mortgage UUSD carries now stands at \$740,000 or thereabouts. Linda Marsden moved the BOT approve Kent's report as presented. Richard Wheeler 2nd the motion. The vote was unanimous to approve the October month end financial report as presented.

Kent reminded the BOT that his goal is to begin tracking UUSD's financial data in QuickBooks in January and if not January then February. This is also true for moving data management from Power Church into Breeze.

c. ET Request for Additional Funding for Google Workspace Training Sessions in 2023

ET rep Don Peterson provided a written budget request detailing ET's need for an additional amount of \$1200 to hire the GW consultant so he can provide additional training sessions for UUSD folks. If approved this will be set up with our GW consultant to happen in the new year. After some discussion Chris Leslie moved that the BOT approve this funding request that will be spent from FY23 administrative funds in the budget. Jane Miller 2nd the motion and the vote to approve this request was unanimous.

IV. Items for Discussion

a. Review of the Next Steps Weekend (NSW)

Chris Leslie invited the BOT to review their experience regarding the conduct and content of the NSW process. The general consensus was the process went very well and the conversations with Mark Ewert were worthwhile and very informative for all involved. Where we go from here will be determined by the BOT once we have received and reviewed the written report Mark will send to the UUSD BOT by the end of December(?).

b. Jan 29, 2023 Order of Service RE: Jean Charles Sunday Service

Chris Leslie presented the BOT with a template of the Order of Service for 1/29/23 worship service dedicated to highlighting the meaning and importance of stepping up to take on a leadership role at UUSD. Chris let the BOT know that she will be the worship associate and work with Jean Charles and Julie Keefer to identify music and provide the names of the BOT participants as follows:

- Paul Barnette is delivering the sermon
- Chris Leslie will be the Worship Associate
- Jane Miller will provide the Offertory Reflection
- Richard Wheeler will do the Opening Words & Joys & Sorrows
- Laura Borsdorf will do the Benediction
- Kent Sprunger will provide some of the music for the service

c. BOT Strategic Vision for F24

Richard proposed to the BOT that we each talk with the committees we work with to ask them to begin identifying what they would like their FY24 goals and outcomes to be and why in preparation for naming the funding amount they will request in the early new year. All agreed this was a prudent suggestion and worth doing so the BOT can take the lead on starting the FY24 budgeting process. Those committees who do not have BOT reps will need a BOT member assigned for this task. A review of the Congregational Chart will help make this happen perhaps at the 12/13 BOT Planning meeting.

d. Bike Ride to Raise Funds for the Children's Playground

Paul asked the BOT to consider approving his proposal that he and others from UUSD be allowed to conduct a 3-day fundraising bike ride from the northernmost point in DE to the southernmost point to raise funds for the UUSD children's playground equipment. This would take place in the later part of 2023 either in the spring or the fall.

After some discussion Linda Marsden moved that we approve Paul's proposal to conduct a fundraising bicycling event in 2023 to support the purchase of playground equipment at UUSD. Kent Sprunger 2nd the motion and the vote to approve this proposal was unanimous.

Paul will write up an announcement for UUSD's communications team and begin organizing this event.

V. Meeting Adjourned

Executive Session

Check Out

Respectfully submitted,

Chris Leslie, BOT Secretary