**UUSD Executive Team**

**Report to Board of Trustees**

**August 2022**

During the month of August, ET

* Discussed with Kris Acker and Dar Sellers their plans for establishing a playground at UUSD. ET accepted the plan and asked Kris and Dar to update the BOT, especially with respect to raising funds for the project. We also asked them to check with Church Mutual about what kind of sign should be posted with respect to the public using the playground equipment.
* Continued to move toward implementation of Google Workspace. Next steps are to schedule training for the last week of September and the first week of October. Up to 25 people will be trained.
* Approved the Fundraising Committee’s logistical plan for the Craft Fair.
* Developed a plan for improving communications with the BOT, including having an ET member attend BOT meetings and providing monthly reports. Provided the BOT with the schedule indicating which ET member would attend BOT meetings for the rest of the year.
* Received an update on the hiring of a new Office Administrator. That work is being handled by the HR Committee.
* Recommended that the expansion efforts be led by the BOT.
* Updated the outside sign.